



International  
Food & Drink Event

20-22 March 2023 | ExCeL London

## BUILD-UP VEHICLE PROCEDURES



All vehicles delivering goods during the build-up must adhere to the following directions:

1. Access to ExCeL London via the new Gallions Reach Traffic Office, please scan this QR code for its location:

Or use What3words [what3words.com/#!/senior.winter.simply](https://www.what3words.com/#!/senior.winter.simply)

*It is located 2.1 miles from the venue, our Gallions Reach Booking Facility is easily accessible by road via the A13 and A406. From the A13 /A406 Beckton Roundabout, exit onto the A1020 Royal Docks Road, and proceed until the traffic light junction with Armada Way. At this junction, turn left onto Armada Way, and follow the road to remain on Armada Way until the third roundabout. Our booking facility is located at the first exit from this roundabout.*

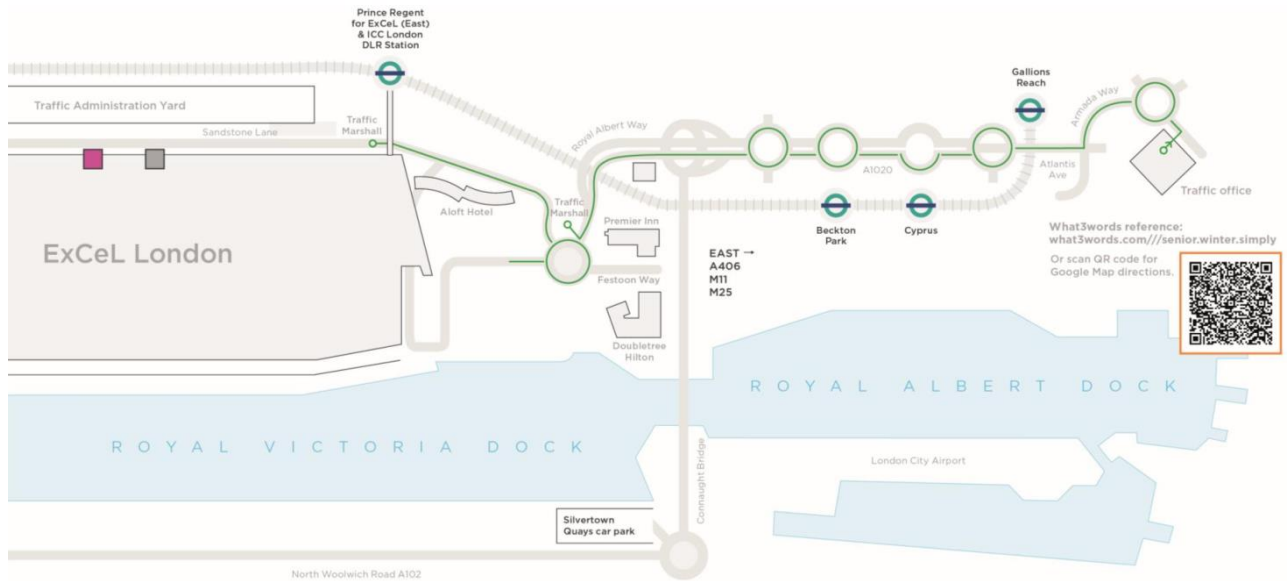


2. Once you have arrived the ExCeL Traffic Team will direct you to the appropriate parking area
3. Once parked, please proceed to the Traffic Management Office
4. In the Traffic Management Office, drivers will be issued with a Lorryway Access Document (LAD). This will detail the date, show name, name and number of the stand, and vehicle registration number. You cannot access the ExCeL campus without this.
5. Once you have been provided with your Lorryway Access Document, please exit the Traffic Office and speak to a member of the Traffic Team regarding your time slot to the access the Lorryway.
6. Once this time slot arrives, please drive to the venue
7. Once you arrive at the venue, please follow the direction of the ExCeL Traffic Team into the correct land, determined by your Lorryway Access Document. This will depend on your stand location and how busy certain sections of the lorry way are. **Please do not automatically drive to the shortest traffic queue – it will not be quicker for you!**



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8. Once there is space on the North Lorryway for your vehicle you will be instructed to turn left from your land and onto the access ramps.
9. To access the correct North Lorryway please follow the appropriate directions on the signs.
10. A member of the ExCeL Traffic Team will check your Lorryway Access Document and record your access time. Please then display your vehicle access document in your windshield. Please comply with the timings display for your vehicle, those exceeding the time limit may be clamped or removed and given a financial penalty. If extra time is needed drivers should discuss this with a marshal on the North Lorryway outside the hall.



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Unloading / loading times stamped on the documents are, as a rule of thumb:

<b>18.5 tonne articulated lorry</b>	<b>1hour 30mins</b>
<b>7.5 tonne lorry</b>	<b>50-60mins</b>
<b>Transit / Luton / 3.5 tonne</b>	<b>30-45mins</b>
<b>Cars</b>	<b>15mins</b>

11. Once the vehicle has been unloaded it must be removed from the North Lorryway. The marshal at the exit point will collect your document. Transit sized vans and cars can park onsite at a cost, all other vehicles must leave site.

In the event of a breakdown or accident, please contact a marshal immediately.

**The co-operation of all drivers will be much appreciated and will help facilitate a smooth build up for everyone.**

Please [Click here](#) for more detailed instructions.